MANHATTANVILLE COLLEGE
INDEPENDENT STUDY COURSE REQUEST FORM

Student Name: ____________________________  ID#: ____________

Semester: __________ 20____     Subject Code: _______

Level: (circle one)
4495-Undergraduate
5595-Graduate
8895-Doctoral

Credit Value: _______

Faculty Evaluator _______________________   Advisor ___________ ________

Title for Transcript _______________________  Major ___________________

Type (check one): ___Specialized Readings     ___Research Project     ___Field Work

In the space below, give a detailed description of the proposed project. Independent studies are usually only approved for work with unusual or specialized material. Include in the description a justification for this Independent Study.

What course or experiences have provided the background for this project?

How often will the student and faculty evaluator meet? List specific meeting times if possible.

Due Date: ____________  Method of Evaluation (letter grade or P/F): ________
How will the final grade be determined (short paper, long research paper, test)?

Signature of Student:  ________________________________________________

I agree to abide by all policies and procedures as stated in Manhattanville College’s publications including payment of all charges and collection fees.

Signature of Faculty Evaluator: __________________________________________

* Signature of Dept. Chairperson: ________________________
(* For work supervised by an adjunct faculty or for ALL independent studies in the History Department)

*Signature of Academic Dean: ___________________________________________
(* For ALL undergraduate independent studies)

*** This form must be submitted at the time of registration ***

2/2020-REV