

Remote Access VPN Policy

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Introduction

The Manhattanville College remote access Virtual Private Network (VPN) service provides remote computers/users with the ability to connect to the Manhattanville College (Mville) network from off-campus. VPN access provides the same access, rights, and privileges as computers/users that are attached to the campus network directly.

Scope

This policy governs appropriate use of the VPN by all employees and contracted support resources.

Policy

Users and machines connected to the VPN must abide by all policies of the College including, but not limited to, the Acceptable Use Policy.

Additionally:

- It is the responsibility of the employee/contractor with VPN privileges to ensure that unauthorized individuals and/or employees are not allowed access to the College's internal networks.
- All computers that access the VPN must adhere to any policies set by the College. It is the responsibility of managers and department heads to:
 - Determine which of their office/department's college business activities can and cannot be performed via the VPN from off-campus;
 - Determine under what circumstances it is appropriate for an employee to use the VPN to access the College's network in order to conduct College business remotely.
 - Communicate the above to their employees.
- Only VPN clients provided by the Office of Information Technology (OIT) can be used to connect to the VPN.
- It is the responsibility of all employees with VPN access to secure all files, keys, and passwords required to connect to the VPN.
- Some services (e.g., Colleague) are accessible only on College-owned computers.
- OIT can only support (or attempt to correct problems with) VPN clients installed on College-owned computers.