

# WebAdvisor: Using the Placement & Transfer Info Link for Student Placement Exam Scoring and Transfer Course Information

Log on to WebAdvisor, click the “Advisors” button and then the “My Advisees” link:

## Advisors

### My Advisees

Make a selection from one drop-down box in the “Action” column to get more information about one of your advisees.

Name	Action
Mr. 123 4567	<div style="border: 1px solid #ccc; padding: 5px;"> <div style="background-color: #e0e0e0; padding: 2px;">▼</div> <div style="padding: 2px;">View Student Transcript</div> <div style="padding: 2px;">View Student Schedule</div> <div style="padding: 2px;">View Student Profile</div> <div style="padding: 2px;">View/End Restrictions</div> <div style="padding: 2px;">Placement &amp; Transfer Info</div> <div style="padding: 2px;">Degree Audit</div> <div style="padding: 2px;">Search and Register</div> <div style="padding: 2px;">Pref/Registered Sections</div> </div>

SUBMIT

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Next to a student name, select “Placement & Transfer Info” from the Action dropdown menu and then click SUBMIT

The “Placement Exams, Non Course and Transfer Course Equivalencies” screen opens...

## Placement Exams, Non Course and Transfer Course Equivalencies

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This page displays all placement exam, non-course equivalencies (AP/IB course work, etc.) and accepted courses in transfer toward your Manhattanville degree. Manhattanville equivalent courses are listed alongside each equivalency category. Please contact the following areas if you have questions:

- For placement exam issues, please contact the academic department that offered the placement exam.
- For transfer credit questions, please email Colin McCarthy at [Colin.McCarthy@mville.edu](mailto:Colin.McCarthy@mville.edu)

**Placement Exams and Non Course Equivalencies**

Test	Test Date	Test Score	Equivalent Course	Equivalent Credits	Comments
Placement Exam Italian	05/26/2012	75	ITL.1001	0.00	
Placement Exam Mathematics	06/19/2012	22			Calc/Math LA/Stats
Placement Exam French	06/26/2012	210	FRN.1001	0.00	Should take FRN 1002

[Click here to view the Math Department's placement exam scoring & course recommendations](#)

**Transfer Course Equivalencies**

[Key of Equivalent Courses for Credits Accepted in Transfer](#)

Institution	Term	Course	Grade	Credits	Equivalent Course	Equivalent Credits
None						

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Placement Exams and Non Course data grid

Transfer Course data grid

**NOTE: All students now have this same screen available on their WebAdvisor menus!**

## Interpreting the data on the Placement Exam Grid:

Placement exam scores from tests given by the French, Spanish, Italian, Mathematics and Biology Departments are now being entered into each student's testing record area in Colleague. The new WebAdvisor Placement Exams data grid displays this test score results input. As the graphic below shows, the test name, date, score, equivalent course, equivalent credits (always 0.0) and miscellaneous comments are displayed. In general, the data fields are self-explanatory. They provide students and advisors with placement exam results in one central location. There are two data columns that are important elements that require specific mention below...

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[Click here to view the Math Department's placement exam scoring & course recommendations](#)

**"Equivalent Course" Column:** This field is significant because it indicates what level of course proficiency the student has demonstrated through scoring on the placement exam. This equated course proficiency was established by the department and was input into Colleague at the same time the scores were entered. **This is not the next level of course work the student should take!** Instead, the student's record now carries an equivalent course that can act as a prerequisite to be used for current or future course registrations where the prerequisite would be needed. The Equivalent Credits column is set to 0.0 to indicate proficiency only. Credit is not awarded for placement testing.

**"Comments" Column:** This field is utilized to convey short messages as follows:

- If a student's placement exam scoring indicates that they have not tested out of the introductory level courses for a given department, a short message indicates such. The student must register for intro courses (1000-level) that the department offers (This is common for the languages).
- Some departments have typed in a short recommendation message to bolster the message of what course the student should register for.

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[Click here to view the Math Department's placement exam scoring & course recommendations](#)

## Special Instructions for Working With Mathematics Placement Exam Scores:

Since the Mathematics placement exam scoring system uses various score ranges to identify a group of math courses and tutoring options, an Equivalent Course is not assigned. Use the hyperlinked text found below the Placement Exam grid to view the math placement course recommendations. For the sample below, this student scored a “22” on the exam:

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→ [Click here to view the Math Department's placement exam scoring & course recommendations](#)

Click this hyperlink to open the math placement scoring chart on the college's website.

Home > Undergraduate > Academics > Majors, Minors & Programs > Mathematics and Computer Science > Math Placement Test

**Mathematics & Computer Science**

- Faculty & Staff
- Requirements
- Courses
- Math Placement Test**

### Math Placement Test and Placement Score Information

**Math Placement Exam:**  
Please visit the [Math Placement Exam](#) page for information and instructions on how to take the test.

**Math Placement Scoring and Course Recommendations:**  
The chart below displays course and tutoring recommendations for the math placement exam score ranges. Course selection should be discussed with an advisor before registering for a math section.

Score Range	Course Recommendations	Comments
26-30	Calculus	Choice depends on interest
	Math for Liberal Arts	
	Statistics	
20-25	Calculus (extra help optional)	
	Intro College Math	
	Math for Liberal Arts	
18-19	Calculus (extra help strongly rec.)	
	Intro College Math	
	Math for Liberal Arts	
16-17	Calculus (extra help strongly rec.)	
	Intro College Math (extra help opt.)	
	Math for Liberal Arts	
14-15	Calculus (extra help req'd.)	
	Intro College Math (extra help opt.)	
	Math for Liberal Arts	

**Manhattanville Quick Links**

- Library
- Visit the Campus
- Fast Facts
- Academic Calendar
- Career Development
- Centers for Academic Success
- Course Catalog
- Social Action
- Campus Safety
- Office of Information Technology
- Orientation

Use the placement chart to select an appropriate math course score range based on the student's Test Score. The course recommendations would then be the focus of discussions during advisement.

Using the score of “22” on the exam, find the appropriate range on the placement chart (see next page)

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The Score of 22 places the student within this recommendation area...

**(NOTE: The placement score web page resides in the Math Department's directory on the college web site)**

## Transfer Course Equivalencies Grid:

**This data grid displays the Transfer Credits awarded to the student from other colleges. Equivalent Courses that are entered here also act as prerequisites if needed for registration. Equivalent Credits are displayed where appropriate.**

T. Murasso: 7/5/2012