

PERSONAL INFORMATION		
Last Name: _____	First Name: _____	Student ID: _____
Date of Birth: _____	Phone: _____	Email: _____
VERIFICATION INFORMATION		
TERMS(s) TO BE VERIFIED (check semester, print years): <input type="checkbox"/> Fall _____ <input type="checkbox"/> Spring _____ <input type="checkbox"/> Winter _____ <input type="checkbox"/> Summer _____	INFORMATION TO BE VERIFIED (check all that apply): <input type="checkbox"/> Status (full-time, half-time, part-time; graduate, undergrad; matriculated, nonmatriculated) <input type="checkbox"/> Anticipated Graduation Date <input type="checkbox"/> Degree/Graduation Conferred <input type="checkbox"/> Past Enrollment -- Specify Dates: from _____ to _____ <input type="checkbox"/> Other – Please Specify: _____	
REASON FOR REQUEST (check all that apply): <input type="checkbox"/> Private Insurance <input type="checkbox"/> In-School Deferment for Loans <input type="checkbox"/> Other: _____		
DELIVERY OPTIONS: <input type="checkbox"/> PICKUP <input type="checkbox"/> FAX VERIFICATION TO: Name/Company: _____ Fax #: _____ <input type="checkbox"/> MAIL VERIFICATION TO: Name: _____ Company: _____ Street Address: _____ City: _____ State: _____ Zip/Postal Code: _____ Country: _____		
STUDENT SIGNATURE		
Verification letters are embossed with the college seal and signed by the Registrar. Requests may take 5-7 days to be processed. If you are requesting enrollment verification for future terms, verification will not be processed until after the Add/Drop deadline of the semester being verified. Requests for verification of gpa, and/or grades, or to include Social Security Number <i>must be signed by the student.</i>		
SIGNATURE: _____	DATE: _____	