



PART-TIME UNDERGRADUATE WITHDRAWAL FORM

STUDENT ID:	DATE:	SEMESTER:	YEAR:
LAST NAME:	FIRST NAME:	MIDDLE INITIAL:	
Degree/Program (check one): <input type="checkbox"/> BA <input type="checkbox"/> BFA <input type="checkbox"/> BMUS <input type="checkbox"/> BS <input type="checkbox"/> Non-Matriculated			

This signed form is used for course withdrawals after the Add/Drop period. It must be submitted to the Registrar's Office no later than the date stated on the Academic Calendar. After that date, the grade will automatically become an F.

If you have a pending Academic Integrity case in the course you are wishing to withdraw from, permission to withdraw will not be granted.

Course #	Course Title	Instructor

*If withdrawing from an internship, Career Services approval is required below.

Refund eligibility is determined by the published refund schedule

REQUIRED SIGNATURES:

Advisor: _____ Date: _____

Career Services (when applicable) _____ Date: _____

<i>I agree to abide by all policies and procedures as stated in Manhattanville College's publications including payment of all charges and collection fees.</i>	
Student: _____	Date: _____

**WITHDRAWAL IS NOT PROCESSED UNTIL THIS FORM IS RECEIVED BY THE
MANHATTANVILLE COLLEGE REGISTRAR'S OFFICE**
♦ Brownson Hall Room 113 ♦ 2900 Purchase Street ♦ Purchase, NY 10577 ♦
♦ Phone: 914-323-5337 ♦ Fax: 914-323-5211 ♦