



# Manhattanville COLLEGE

## AUTHORIZATION FOR ID CARD

TO: Security

FROM: Human Resources

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Employee's Name \_\_\_\_\_ ID # \_\_\_\_\_

Department Name \_\_\_\_\_

The undersigned authorizes that the above named individual is employed by Manhattanville College. If there are any questions, please contact the Human Resources Office at extensions 7202 or 5138.

\_\_\_\_\_  
HR Signature and Date

\_\_\_\_\_  
Security's Signature and Date